

**UNLIMITD PAENGA TAWHITI  
BOARD OF TRUSTEES MEETING  
TUESDAY, 23 AUGUST 2011 , 3:00 PM AT SCHOOL  
(WAS SCHEDULED 12 AUGUST)**

1. **BOT Forum 3.00 to 3:45 pm:** 'ideas' for the three-year strategic plan
2. **Meeting opened 1625**
3. **Welcome**

**Present:** Matthew Ayton, Vicki Buck (until agenda item 4), Miriam Denney, Jane Ellis, Hurirau Emery, Lynette Forester, David Gordon, Nicola Mallach, John Mather, Gerald Stanbridge

**In Attendance:** Jacinta Buist (minutes), Tanja Grzeta (until 6c), Ethan Gullery, Jane Harrison (until Agenda item 4a), John Irving (agenda items 7 to 11), Kirsty McMillian (until agenda item 4), Kyle Webb (until agenda item 4)

**Apologies:** nil
4. **Presentations**
  - a) **Careers Update – Kirsty McMillan**

*4aCareersUpdate23Aug2011.pdf - circulated with these minutes*

Very busy with student\parent\LA\IEP meetings around careers, CV and goal setting. Guest speakers have included tertiary providers, Electoral Office, Study Link, Govt and private providers. Workshops have included career quests, scholarships. Trips to Jazz School, NASDA, Sir Peter Blake Trust leadership, Canterbury Tertiary College, Careers Expo, local businesses. Help with applications, work experience and leavers packs. STAR courses (funded by MoE) popular with one course\year\student in a range of areas. Trends - STAR courses being relied on for credits; following quakes career goals changed, extra stresses, looking for opportunities outside Christchurch. Challenges include transport from current site, lack of hours, competitive environment for further study. Many exciting future opportunities and ideas going forward.
  - b) **Mentoring – Jane Harrison**

Year 9 to 13 students with interests are out meeting mentors in the community further developing their passions. UPT tuck shop is also part of the mentoring programme and is an exciting development on site at Halswell. Mentoring has lead to further\future opportunities\training and enthusiasm\excitement. Challenges for students around lack of foundation skills and work completion. Jane will liaise with Tanja over further possibilities within the school and personal development opportunities plus start thinking about budget implications for next year.
5. **Student Rep Report – Hurirau Emery-Richardson**
  - a) **Student Rep feedback– Hurirau Emery-Richardson**

Looking at better representation among student. Future plans include student exchanges, education outside of Unlimited. A student driven healthy and smoke free school with some innovative ideas tabled. UPT ball planning under way at St Martin's Church Hall on 29 Oct. School leavers hoodies underway at \$55 with printing – thirty-four want hoodie to date.

**AGREED –** Subsidise leavers up to \$20 per hoodie or other tangible farewell gift
  - b) **Council of Students feedback – Ethan Gullery**

A Facebook group has been created called 'UPT Discussions'. This has the capacity for anonymous discussions. Interest in whole-of-school-camp. Have had discussions around rule breaking and disrespect. Ideas to work with this include 'big\little bro' adopt a younger student idea; a 'Student Disciplinary Committee' with productive consequences. Have split many issues into sub-committees with thirty students involved with Council to date. BoT sub-committee student reps nominated (Finance – Ethan Gullery; Property – Oliver Samson; ICT – Nick Johnston).

**6. Strategic Monitoring**

a) ICT Sub-Committee

*6aICTReportAug2011 – circulated with agenda*

Further discussion around e-learning

AGREED: Report received and noted

b) Property update

*6bPropertyReportAug2011 – circulated with agenda*

AGREED: Report received and noted

c) Finance Sub-Committee

*6cFinanceMeeting12Aug2011 – circulated with agenda*

*6cFinanceReportSummaryAug2011 – circulated with agenda*

AGREED: Report received and noted – amend report that Lynette Spyker was not present

**7. Strategic Discussion**

School vans in North Canterbury – Gerald Stanbridge

Acknowledged there is a huge commitment from parents and students travelling in from North Canterbury to school.

AGREED: Gerald to discuss further with parents challenges and ideas.

**8. Directors Report**

*8DirectorsReport12Aug2011 – circulated with agenda*

*8UPTStaffAppraisalInfoPlusPrep – circulated with minutes*

Community Evening was cancelled due to snow. John & Tanja looking at alternatives

AGREED: Report received and noted

**9. Minutes of Previous Meeting**

*9MinutesTue21Jun 2011 - Circulated with agenda*

Action points from previous meetings

**10. Correspondence**

*10CorrespondenceFor12Jul2011 – circulated with agenda and tabled at meeting*

**10. General**

a) Parent questions (Nicola Malloch)

Bus feedback – referred to Chris Moffitt

Absence texts – feedback has been positive

NCEA questions – referred to Brent Silby to add overview to next newsletter

b) Architect for Humanity – design brief project for Unlimited (Matthew Ayton)

Information available on line

[http://openarchitecturenetwork.org/projects/unlimitedurban\\_1\\_rel](http://openarchitecturenetwork.org/projects/unlimitedurban_1_rel)

c) BoT Student Representative Election

The election is in September and the Board will ask Chris Moffitt if would like to be the Returning Officer.

ACTION: Appoint Returning Officer

**11. In-Committee – Public Excluded**

**13. Next Meeting: 20 Sep 2011**

Meeting closed 8:30pm

**Action points or deferred items for future meetings**

Meeting Date	No	Item	Who	Status
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Meeting Date	No	Item	Who	Status
17 May 2011	7b	Property sub-committee. Explore UPT signage on billboard located on Halswell Rd	John	24 Aug 211 – ACTION 12 Jul 2011 – ACTION 21 Jun 2011 – ACTION John & Tanja to follow up
17 May 2011	11b	Facebook. Matthew ask Brent to delete unofficial site.	Matthew	24 Aug 211 – ACTION 12 Jul 2011 – ACTION 21 Jun 2011 – ACTION Matthew follow up with Brent
21 Jun 2011	6a	ICT – laptops  Copyright (Infringement File Sharing) Amendment Bill	Derek & Tanja	24 Aug 211 – ACTION ALL 12 Jul 2011 ACTION All 21 Jun 2011 ACTION Derek and Tanja follow up options for ongoing laptops ACTION Tanja inform students about implications ACTION Tanja to follow up what other schools are doing
12 Jul 2011	6b	Property – Insurance	John M  Jacinta	23 Aug 2011 IN PROGRESS ACTION John draft letter regarding fit out and insurance to Ministry and defer engaging a lawyer pending outcome of this response. ACTION Jacinta scope contents insurance
12 Jul 2011	7	Strategic Discussion - Options and communication of options re location of school in 2012	Vicki \ John	23 Aug 2011 IN PROGRESS ACTION: Vicki and John send communication to parents, students and staff
25 Aug 2011	10c	BoT Student Representative Election		ACTION: Appoint returning officer



NICOLA MALLACH  
ACTING CHAIR  
~~20 SEP 2011~~  
20 SEP 2011